

**Minutes of the Drake Public Library  
Regular Board Meeting  
December 10, 2014**

President Pete Lind called the meeting to order.

**Board Members Present:** Pete Lind, Larry Heikes, Kathy Cridlebaugh, Dana Moritz, Bob Thomas

**City Personnel:** Patrick Antonen, City Administrator, Jay Dillard, council liaison to the board

**Board Members Absent:** Shawn Dekker, Miranda Phelps, Kris Laurson, Lottie Wilson

**Visitors:** no visitors present

**Conference call:** Scotney and Michelle from RDG Group out of Des Moines regarding window assessment. Call concluded at 5.35 p.m. with a recommendation for the board to mull over new information and wait for the revisions to the Windows final report.

**Approve Agenda:** Larry motioned to approve the agenda, Dana seconded. Agenda Approved.

**Approval of Minutes from the November Meeting:** Bob motioned to approve the minutes, Larry seconded. Minutes approved.

**Approval of Bills:** Motion by Larry to pay the bills, second by Bob.

**Bank Reconciliation Report:** Approved by Pete

**Director/Staff Report:** Jami reported that the cement in the front parking area has been removed and poured. Should be dry in a couple of days. Larry Bettis recently donated two brand new American Girl Dolls to the library's doll program. Upcoming Christmas Tea Party on December 20<sup>th</sup>. The library donated six boxes of books to the Operation Santa Program on December 8<sup>th</sup>.

**Friends of the Library:** Continue to solicit sponsors/donors.

**Old Business:** Larry passed out Articles of Incorporation regarding the formation of the Drake Library Foundation. Some questions about where the money should be sent or dispersed if/when the foundation dissolves. Few minor tweaks needed. The board will review the Articles after the necessary corrections have been made. The board discussed possible foundation members and came up with a list of five community members to contact about serving on the board. Winona Whitaker will serve as the representative from the Friends of the Drake Public Library group.

**New Business:**

**A) Holiday Hours:** Bob made the motion for the library to close on December 24, 2014 for the staff to attend the holiday luncheon at City Hall. The library will remain closed until December 26, 2014 at 10 a.m. Kathy seconded. All in favor, motion passed.

**B) Committee Reports:**

**Windows:** Board discussed earlier

**C) Board Member to Replace M. Phelps:** Pete will approach Nicki Cox about serving on the library board.

**Adjourn:** Motion to adjourn, Larry, second Bob, approved.