

Minutes
Drake Free Public Library Board of Trustees
Special Board Meeting
October 21th 2015

Call to Order: President Pete Lind called the meeting to order at 5:01 PM.

Board Members Present: Pete Lind, Shawn Dekker, Larry Heikes, Bob Thomas, Dana Moritz, Kathy Cridlebaugh, Kris Laurson, Nicole Cox, Lottie Wilson

Board Member Absent: None

City Personnel: Patrick Antonen

Library Staff Present: Jami Livingston

Visitors: None

Approval of Agenda: Bob moves to approve the agenda for the special meeting, Shawn seconds the motion, approved.

Unfinished Business

Pictures of Board Members: Jami took pictures of all board members to post on the library's website along with a questionnaire.

Select Firm for Renovation Project: After much discussion of the presentations and qualifications of the three architecture firms being considered for the upcoming renovations, two votes were taken by the board to come to a decision of which firm to hire. Bob moved to hire Prochaska & Associates. Kris seconded the motion. There were three ays and six nays. More discussion followed. Lottie moved to hire FEH Designs, Nicole seconded the motion. There were eight ays and one nay, approved. The board will hire FEH designs to create preliminary plans for the creation of a reading room in the library. There will be much discussion in the upcoming months regarding the project and the designs produced by FEH.

Library Funds Transfer Review Brief Comment: In response to the concerns brought to the library board by Nicole at the previous monthly board meeting, Larry provided the board with a copy of an email exchange with attorney Amy Montgomery of the Craver and Grothe law firm. In the email, Amy states that the board would be able to vote on approval of the transfer of funds to the Foundation. It also included some legal advice and a copy of the revised bylaws and the Articles of Incorporation of the Library Foundation. The second handout provided by Larry is a memo from Assistant Attorney General Christie Scase addressing the transfer of public funds to private non-profit organizations. The memo reinforces the concerns Nicole spoke about and makes clear that the transfer of library funds to the Foundation needs to be reversed.

Computer Quote: The Friends of the Library have offered to donate a computer to the Library using the funds from their Hy-Vee round up fundraiser. Shawn moved to purchase the Dell computer Kris seconded, approved.

Reschedule November Board Meeting: Due to Veteran's Day, the regularly scheduled library board meeting will need to be rescheduled. Shawn moved to reschedule the November board meeting on November 18, 2015 at 5:00 pm. Pete seconded, approved.

Agenda Items for Next Meeting:
Library Foundation/Library Relationship

Adjourn: Motion to adjourn by Kris, second by Nicole, approved.