

MEETING MINUTES

ISSUE DATE 06-19-17

MEETING INFORMATION

MEETING DATE 06-14-17 **MEETING TIME** 5:00 p.m.

MEETING NAME Design Review Meeting **MEETING LOCATION** Library Meeting Room

PROJECT NAME Drake Public Library Remodel

FEH PROJECT NUMBER 2015240

MINUTES PREPARED BY Jason Cooper

ATTENDEE NAME	ORGANIZATION	PHONE	EMAIL
<input type="checkbox"/> Dan Borgerding	KCL Engineering	515-981-3843	michellec@fehdesign.com
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<input checked="" type="checkbox"/> Dana Moritz	Library Board	641-856-6782	dmoritz@mchsi.com
<input checked="" type="checkbox"/> Lottie Wilson	Library Board	641-895-1813	lottiesgarden@gmail.com
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<input type="checkbox"/> Tom Johnson	Library Board		
<input checked="" type="checkbox"/> JeNel Barth	Library Director	641-856-6676	library@centerville-ia.org
<input type="checkbox"/> Shawn Decker	Library Board	641-895-8841	shawnmark1963@yahoo.com
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<input checked="" type="checkbox"/> Kris Laurson	Library Board		

DISTRIBUTION Library Board

PURPOSE Design Workshop

DISCUSSION

1. During the Library Board meeting held at 5:00p.m., FEH gave an overview of where we left off from our last meeting.
2. FEH gave an update on the Geotechnical Exploration Services. At the time of this meeting, the Engineers were finishing the report.
3. Fireplace Design was discussed
 - a. FEH presented product cut-sheets and a sketch of the design.
 - b. The fireplace design was well received and the design was approved.
4. Clerestory Window Design was discussed.
 - a. FEH reported they have been in contact with Lisa Eddy at the local historical museum for help acquiring historic photos to be incorporated in the design.
 - b. Window Frame Product Cut-Sheets, and details were presented and discussed.
 - c. The design was well received.
5. Lighting was discussed.
 - a. KCL Engineering presented multiple light fixture options.



- b. Council voted to reuse existing pendants on second floor. Pendants will be relocated to south-east large conference. Mounting stems will be shortened if possible. Supplemental surface mounted lighting will be provided to reduce cave effect.
 - c. (2) Existing 3-lamp surface mounted fixtures will be reused on first floor. Rotunda A-Lamps will be replaced with globes.
 - d. ALL LED lamps from removed fixtures, including surface mounted 4by1 T-LED's will be turned over to owner.
 - e. Entryway vestibule sconce will remain. No supplemental light will be provided here.
 - f. Council voted to use the Decorative fabric style direct/indirect from Eaton or similar in lieu of aluminum color fixture. Further inspection will be done to find a fixture without a fabric component to avoid dust if possible. This style fixture will be used in both small conference room and north wing on 2nd floor.
 - g. Concerns were brought up to add supplemental receptacle in new designated reading spaces on second floor. New devices will be fed from floor below wherever possible to minimize surface raceway.
 - h. Confirmation all electrical scope will be provided and installed by contractor.
6. Wood Wall Base though-out the building was discussed.
- a. The library board will leave it up to FEH's discretion as to the extent of wood wall base added through-out the building.
7. Basement Walls were discussed.
- a. FEH expressed concern that anything done to mediate deteriorating existing plaster will be a temporary fix due to hydrostatic ground water pressure seeping through the existing walls.
 - i. A permanent solution would be too extensive to be included within the project scope. It would likely involve excavating around the exterior foundations, waterproofing the foundations, replacing the existing floor and installing drainage tile.
 - ii. FEH to research additional less extensive solutions.
8. FEH provided an update from KCL Engineering regarding the video scope inspection of existing plumbing lines.
- a. The engineer did not see any blockages located inside the building.
 - b. Significant pitting and some cracking on the top inside of the piping in a few locations has occurred.
 - c. Some sitting water near the restrooms indicates there isn't consistent slope of the piping lines.
 - d. The engineer's analysis of the video scope indicates the source of the sanitary line backups to be outside the building footprint.
 - e. Replacing the sanitary lines within the building footprint is not recommended as part of this project as it would be cost prohibitive.
 - f. The library board suggested the design team contact Steve Hawkins with the city to discuss a product that's been applied to the inside of existing sanitary lines elsewhere in the city.
9. Toilet Fixtures were discussed.
- a. Floor Mounted Automatic Flush Valve Toilets would require updating the plumbing piping to provide larger capacity to serve the flush valves. This would be too costly to be included in the project.
 - b. Floor mounted automatic flush tank-type toilets were discussed. The design team researched this option and have determined this type of fixture requires continual maintenance. This option is not recommended.
 - c. Floor Mounted Tank-Type Manual Flush Toilets were recommended by the design team.
10. Relocating versus staying in the building during construction was discussed.
- a. An update was provided by the Library Board
 - i. It was noted that the Library Board would like to relocate if there is space available, and has extended an offer to a potential landlord.
 - ii. Anticipated construction start and end dates were discussed.
 1. It was noted that the project schedule may need to shift if a decision isn't made soon.

This is the author's understanding of the items discussed. Please notify us of any discrepancies within 7 days so revised minutes can be issued.

ATTACHMENTS None