

DRAKE PUBLIC LIBRARY
Regular Board Meeting
Minutes
Wednesday, May 11, 2016

Call to Order: Vice President Bob Thomas called the meeting to order at 5:08pm

Board Members Present: Bob Thomas, Larry Heikes, Dana Moritz, Kristopher, Laurson, Nicole Cox

Board Members Absent: Pete Lind, Shawn Dekker, Kathy Cridlebaugh, Lottie Wilson

Library Staff Present: Library Director JeNel Allen Barth

City Personnel Present: City Administrator Patrick Antonen

No Visitors

Agenda Approval: Kris moves to approve agenda, Dana seconds, approved.

Minutes Approval: Dana moves to approve the minutes from the April Board Meeting, Kris seconds, approved.

No Correspondence

Bills Approval: Kris moves to approve the payment of the bills, Dana seconds, approved.

Bank Account Reconciliation Report Approval: Kris moves to approve, Dana seconds, approved.

Report from Director and Staff: Library Director JeNel Allen Barth reports that library staff member Crystal McKissick has resigned and will need to be replaced. She will organize advertising and interviewing with the help of several board members. Crystal will be leaving at the end of May 2016. Kristin Craver accepted the position of Children's Librarian. The Summer Reading Program will begin registration at the end of May as well.

Report from City: City Administrator Patrick Antonen presents a bid from Superior Cable and Data for security cameras. The cameras will be placed to monitor the exterior of the building as well as the interior stairwell. The cost of installation will be \$4,205.30 and will be paid from LOST funds. Larry moves to approve the installation of the cameras, Kris seconds, approved. Patrick also reports that the contract with FEH Designs is progressing.

Report from the Friends of the Drake Public Library: None

Report from the Drake Public Library Foundations: Larry reports that local attorney Julie Devries is the newest member of the Foundation. The Foundation has created a brochure to inform the public of different options when donating to the Drake Public Library. Also, the Foundation is selling t-shirts as a fundraiser. The cost of the shirts is \$20 and can be ordered through the Foundation.

Reports from the Officers: None

Reports from Standing Committees:

Executive Committee: None

Governance Committee: None

Budget and Finance Committee: None

Building Committee: Jeremy Belloma is to prepare a bid for the cost of sealing the windows in the library.

Personnel Committee: None

Public Relations Committee: None

Unfinished Business: None

New Business:

Mission Statement Approval: Nicole moves to approve the new mission statement (The Drake Public Library will be a welcoming center for lifelong learning. We celebrate the freedom to read, discover, and discuss) created during the Strategic Planning session, Dana seconds, approved.

Strategic Planning: There was some discussion regarding the Strategic Planning sessions, however, due to lack of attendance of Board members, any decisions will be postponed.

Agenda Items for Next Meeting:

Appoint New Board Member: Bob Thomas will be leaving the Board

Strategic Planning Discussion

Policy Review

Budget Review

Upcoming Meetings: None

Adjourn: Bob adjourns the meeting.