

**Drake Free Public Library  
Regular Board Meeting Minutes  
January 13<sup>th</sup> 2016**

**Call to Order:** President Pete Lind called the meeting to order at 5:06 PM.

**Board Members Present:** Pete Lind, Shawn Dekker, Bob Thomas, Dana Moritz, Kathy Cridlebaugh, Nicole Cox, Lottie Wilson

**Board Member Absent:** Larry Heikes, Kris Laurson

**City Personnel:** Patrick Antonen

**Library Staff Present:** Jami Livingston

**Visitors:** None

**Approval of Agenda:** Motion to approve the agenda by Dana, second by Kathy, approved.

**Minutes Approval:** Motion to approve the minutes from the 12/9/2015 Board Meeting made by Bob, second by Kathy, approved

**Bills Approval:** Motion to approve the bills by Bob, second by Lottie, approved.

**Report from Director and Staff:** Jami began her report by reading her resignation letter. She will be leaving the library director position at Drake Free Public Library to be the Director of the Adair County Library in Kirksville, MO. Her last day will be 2/11/2016. Motion to accept Jami's resignation by Bob, second by Shawn, approved. A new janitor was hired to fill the vacated position. Also, Iowa Public Television will be visiting Centerville on 2/8/2016. Dan Wardell as well as Peg + Cat will be performing.

**Report from the Friends of the Library:** (Report given by Jami) The Friends group has received a \$4,000 donation from several employees of Cargill who participated in a charity donation matching program.

**Reports from Standing Committees:**

**Budget and Finance Committee:** The B & F committee intends to request additional funding from the Centerville City Council in order to increase hours of several of the library staff by 15 hours. This is equal to approximately \$8,000.

**Building Committee:** Caulking is underway on the windows. FEH Designs and the Centerville City Attorney are negotiating the contract for the upcoming renovations.

**Personnel Committee:** The Personnel Committee will be meeting in the coming weeks to discuss the hiring process for a new library director due to Jami's resignation.

**New Business:**

**Policy Review of Collection Development and Challenged Materials:** The only change to be made is to remove outdated references to VHS tapes, and other unused technology. Motion to approve Collection Development policies as amended by Bob, second by Dana, approved. Motion to approve Challenged Materials policies as amended by Bob, second by Kathy, approved.

**Agenda Items for Next Meeting:**

**New Library Director Hiring Process**

**Adjourn:** Motion to adjourn by Lottie, seconded by Dana, approved.