

DRAKE PUBLIC LIBRARY
Regular Board Meeting
Minutes
Wednesday, July 13, 2016

Call to Order: President Pete Lind called the meeting to order

Board Members Present: Pete Lind, Larry Heikes, Dana Moritz, Kristopher Laurson, Nicole Cox, Kathy Cridlebaugh, Shawn Dekker

Board Members Absent: Lottie Wilson, Tom Johnson

Library Staff Present: Library Director JeNel Allen Barth

City Personnel Present: City Councilman Jay Dillard

No Visitors

Agenda Approval: Shawn moved to approve agenda, Kathy second, approved

Minutes Approval: Dana moved to approve the minutes from the June 2016 regular board meeting, Kathy second, approved.

No Correspondence

Bills Approval: JeNel explained that there is a large expense the library could be avoiding in the service contract for the microfilm machine. She reports that the microfilm machine has not needed service during the previous year and the cost of replacing the machine is much less than the cost of the service contract. She will schedule a service for the machine and then cancel the service contract before payment is due next year. Dana moved to approve the payment of the bills, Nicole second, approved.

Bank Account Reconciliation Report Approval: Shawn moved to approve the bank account reconciliation report, Dana second, approved

Report from Director and Staff: Library Director JeNel Allen Barth provided a handout detailing monthly library usage statistics as well as information about past and future library events. JeNel also reports that the library will be decorating a port-a-potty for Ragbrai. The library will be a designated “cool spot” for the riders and she is making all necessary preparations for the event.

Report from City: None

Report from the Friends of the Drake Public Library: None

Report from the Drake Public Library Foundations: Larry reports that the next meeting of the Foundation is next week.

Reports from the Officers: None

Reports from Standing Committees:

Executive Committee: None

Governance Committee:

Introduction of new Board Member - Larry has been going through the new board member orientation procedure with Tom Johnson and Lottie will act as a mentor for Tom if he should have any questions

Budget and Finance Committee: None

Building Committee: Pete will mulch and pull weeds

Personnel Committee: None

Public Relations Committee: Nicole wrote a press release concerning the promotion/hiring of JeNel and Kristin which was published recently in the Daily lowegian. Larry suggests writing another press release for the addition of the new board member.

Unfinished Business: None

New Business:

Alliant Energy Customer Proposal: Energy Efficient Lighting - Cost of replacing all lighting in the library with LED efficient lighting would be \$7,819.56 after rebate. There is a 25 month return on investment. This will be discussed at the next board meeting.

Agenda Items for Next Meeting:

Alliant Energy Customer Proposal: Energy Efficient Lighting

Upcoming Meetings: None

Adjourn: Larry moves to adjourn, Kathy second, approved.