

DRAKE PUBLIC LIBRARY BOARD OF TRUSTEES
Regular Board Meeting Minutes
Wednesday, January 11, 2017

Call to order

Welcome Visitors

Board Members Present: Nicole Cox, Shawn Dekker, Lottie Wilson, Tom Johnson, Kris Laurson, Larry Heikes, Kathy Cridlebaugh, Pete Lind, Dana Moritz

Board Members Absent: None

Library Staff Present: Library Director JeNel Barth

Agenda Approval: Shawn Dekker moved to approve the agenda, Lottie second, approved.

Minutes Approval: Kris Laurson moved to approve all minutes from December 2016 meetings, Kathy Cridlebaugh second, approved.

Correspondence: Bette Howell, Acting Chair for the Historic Preservation Commission sent a letter to the Library Board. Bette explained that a recent letter, or what she described as a scratch drawing, sent to FEH Design was “not an item that was voted on in the meeting for any action to be taken.”

Bills Approval: Shawn Dekker moved to approve paying the bills as presented, Kathy Cridlebaugh second, approved.

Bank Account Reconciliation Report Approval

Report from Director and Staff: Library Director JeNel Barth reports that the timer on the library’s wi-fi is off. Community Betterment has been holding Adult Literacy Groups at the library, with JeNel and Children’s Librarian, Kristin Craver. During JeNel’s report, Shawn Dekker reported that the general funding from the City is short by \$5,000 and that she will look into the shortage further.

Report from City: City Councilman Jay Dillard reports that the City has hired City Administrator Jason Fraser and he will be starting on Monday, January 16th, 2017. Additionally, the City is moving forward with budget plans. JeNel Barth and Board Members are encouraged to attend the City budget meeting.

Report from Friends: Several Friends of the Drake Public Library were in attendance and expressed their interest in library board actions. They report the election of their new President, Mindi Blizek.

Report from Foundation: None

Reports from Officers: None

Reports from Standing Committees

Executive Committee: None

Governance Committee: There will be an online meeting for Board Members to attend that will be an opportunity for continuing education.

Budget and Finance Committee: The Committee will be setting a time to meet. Shawn Dekker will be attending the City budget meeting with JeNel Barth.

Building Committee: Plumbers will be coming within the next few weeks to address restroom plumbing issues.

Personnel Committee: None

Public Relations Committee

Increased awareness of Library Board actions: Nicole Cox reported that the agenda and minutes for Library Board meetings will now be sent to more people in an effort to increase awareness of Library Board discussion topics and actions. The list will now include Mayor MacArthur, the Daily Iowegian, City Hall, Mike O'Connor (for radio announcement), and others. If there are any further suggestions of individuals who would like to receive notification of meetings, please let Nicole know.

Unfinished Business

True Value Building: Pete Lind reports he did not deliver the Letter of Intent drafted by City Attorney Mike Craver to Steve Fogle because he believes they have moved on to accepting an offer on the building. City Councilwoman Diane Senior then commented that she was not informed of the activity regarding the True Value Building and that she would be willing to listen to the library's plans. Larry Heikes reported that after additional research, he believes a renovation on the scale of what would be necessary to transform the True Value Building into a library is far in excess of the funds available at this time. He believes it would cost well over \$1 million for such a project.

FEH Design Options: Larry Heikes presented his thoughts on the library renovations followed by general discussion by the Board regarding FEH Design's presentation. Dana Moritz presented an option for remodeling provided to her by an interested resident that would call for building an addition on the back side of the library. The Board agreed that it would be helpful for FEH to come for a work session. Lottie Wilson moved to contact FEH and schedule a work session for February 2017, Tom Johnson second, approved. Tom Johnson moved to exclude the glass floor and the staircase from the renovation plans, Lottie Wilson second, Kathy Cridlebaugh, nay. Motion carried, approved.

New Business: None

Agenda Items for Next Meeting:

FEH

City Council/Library Board Relationship

Upcoming Meetings: None

Adjourn: Lottie Wilson moved to adjourn, Kathy Cridlebaugh second, approved.