

DRAKE PUBLIC LIBRARY BOARD OF TRUSTEES
Special Board Meeting Minutes
Wednesday, April 26th, 2017, 5:00 p.m.

Call to order

Welcome Visitors: FEH Design

Board Members Present: Shawn Dekker, Kathy Cridlebaugh, Tom Johnson, Dr. Larry Heikes, Lottie Wilson

Board Members Absent: Pete Lind, Dana Moritz, Nicole Cox, Kris Laurson

Library Staff Present: Library Director JeNel Barth

Agenda Approval:

FEH Design Work Session:

- Fees charged by FEH - Jason took the time to explain how fees were billed to the library. The billing reflects different phases of the project, design or construction.
- Structural, HVAC, lighting, plumbing - The engineer indicated he did not see any big issues with the heating and air condition system as these had been upgraded in the last decade. Lighting seems OK. There was some discussion about using some of the existing light fixtures. The board wanted the fixtures used where possible. Plumbing is an issue.
- A structural engineer will evaluate the soil on the North side of the building to determine if the site can support the additional weight of the remodel.
- Schedule of construction and budget - staying in the building or relocating are both costly. Estimates for staying in the building during construction might cost an additional \$5,000 per month. Relocating would involve rent and the costs of moving the collection.
 - This is an item to be discussed and voted on at the next board meeting.
- Discussed the Grant application for the Carver Trust.

Agenda Items for Next Meeting:

Upcoming Meetings: Monthly Board Meeting: May 10th, 2017 @ 5:00 pm

Adjourn: