

**DRAKE PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Regular Board Meeting Minutes**  
**Wednesday, May 10th 2017 5:00 p.m.**

**Call to order:** Vice President Shawn Dekker called the meeting to order.

**Welcome Visitors:** FEH Design, Krystal Fowler - Daily Iowegian

**Board Members Present:** Nicole Cox, Larry Heikes, Shawn Dekker, Lottie Wilson, Kathy Cridlebaugh, Kris Laurson, Tom Johnson

**Board Members Absent:** Pete Lind, Dana Moritz

**Library Staff Present:** Library Director JeNel Barth

**Agenda Approval:** Kathy moved to approve the agenda, Lottie second, approved.

**Minutes Additions/Corrections:** None

**Correspondence:** None

**Bills Approval:** Kris moved to approve new lighting for the flag pole in the front of the library, Tom second, approved.

**FEH Design Work Session:**

- **Geotech Companies:** FEH obtained three quotes for soil/foundation testing. Team Services was the lowest amount bid at \$2,500.00. Kris moved to approve hiring Team Services for this service, Shawn second, approved.

- **Hazardous Materials Report:** Jason from FEH was able to find a report from 2004, at which time any hazardous materials in the library would have been removed or repaired. Any lead paint present in the building would be in very small amounts and would be so insignificant that it would not need to be remediated.

- **Tile/Carpet/Flooring Samples:** FEH brought a variety of different samples for Board comment. After a lengthy discussion, the Board chose a combination of samples to provide a direction for FEH to begin making a more specific design plan. They will bring paint samples to the next meeting.

- **Fireplace:** Tom moved that the fireplace in the second floor reading room should be electric, Lottie, second, approved.

- **Relocation:** The possibility of relocating during renovation was discussed. The general consensus of the Board seems to be that it would be much better for staff and patrons if the library can move to a temporary alternative location during renovations. Lottie will call the school district to see about using Garfield Elementary, which will be vacant next year, and Shawn will call St. Mary's to inquire as to the use of the current preschool.

- **Carver Grant:** JeNel is working to get the grant sent in by May 31st and will be getting information from Jason from FEH to assist in the application.

**Report from Director and Staff:** JeNel reports that the Scholastic Book Fair will be at the library at the end of May and volunteers are needed to staff it. There will be two visiting authors on Saturday May 13th. Also, JeNel will be taking vacation days at the end of May.

**Report from City:** No representative of the City present.

**Report from Friends:** Keep buying raffle tickets. Winners will be drawn mid-May.

**Report from Foundation:** No report.

**Reports from Officers:** None

**Reports from Standing Committees**

**Executive Committee:** None

**Governance Committee:** None

**Budget and Finance Committee:** None

**Building Committee:** None

**Personnel Committee:** None

**Public Relations Committee:** None

**Unfinished Business:**

- **Sign:** Jenel has contacted Dannco regarding the felt on the sign in front of the library.

**Agenda Items for Next Meeting:** FEH Design Work Session, Relocation plans

**Upcoming Meetings:** May 24th, 2017 @ 5:00 pm - FEH Design Work Session (AT CITY HALL due to Scholastic Book Fair taking place.)

**Adjourn:** Tom moves to adjourn, Kathy seconds, approved.