

Drake Public Library Board of Trustees
Regular Board Meeting Minutes - Wednesday, August 9th, 2017

Call to Order: President Larry Heikes called the meeting to order.

Board Members Present: Larry Heikes, Dana Moritz, Kristopher Laurson, Nicole Cox, Kathy Cridlebaugh, Shawn Dekker, Tom Johnson, Lottie Wilson, Dennis Beeson (to be approved)

Board Members Absent: None

Library Staff Present: Library Director JeNel Barth

Welcome Visitors: Jason Fraser – City Administrator and Krystal Fowler – Daily Iowegian

Agenda Approval: Dana moved to approve the agenda as presented, Kathy second, approved.

Minutes Approval: Minutes approved by consensus as presented.

Approval of Bills: Shawn and JeNel will meet with Joyce (City of Centerville) next week to produce more user friendly financial reports. Motion to approve paying of bills made by Tom, Shawn second, approved.

Director's Report: JeNel reports that she has spoken with Alison Fraser regarding application for the Morgan Cline Grant. If awarded, the funds could be used to update public computers as well as to purchase video equipment or other needed materials for the library. The Summer Reading Program ended in July with 260 registered children and 1,150 hours of reading logged by the participants. JeNel also reported that the transition to having the City complete payroll and billing for the library has gone smoothly.

Report from City: City Administrator Jason Fraser reports that the first city budget amendment is being drafted.

Report from Friends: None

Report from Foundation: The Foundation has approved the \$4,500.00 transfer to the library.

Report from Officers: Larry, Nicole and JeNel presented the board's plans for library renovations to the City Council.

Reports from Standing Committees: None

Unfinished Business:

1. Schedule Library cleanup: the Library needs to be cleaned out and have trash hauled away. Dennis and Larry will meet with JeNel on 8/11/2017 @10:30 to begin this process. A Library cleanup date will be scheduled as well.
2. Needed space for construction equipment: the construction team may need additional space to park vehicles and equipment – the board may need to look into options for additional parking space.
3. Needed repair of outdoor bulletin board – the Building Committee will meet and resolve the issue.

New Business:

1. Establish moving schedule for books and furniture: JeNel will speak with the Cline Foundation regarding the lease of storage space for library furniture during renovations.
2. Problems with roof air conditioner: Southern Iowa Heating and Cooling added shock absorbing pads under the air conditioner units and the noise level and vibration of the units is much improved.
3. Bathroom sewage pipe problem: Dave McCann believes the blockage is within the footprint of the building. Larry will call to discuss.
4. Needed independent inspector during construction: Need to resolve during the bid process.

Agenda Items for Next Meeting: Long term financial planning

Upcoming Meeting: Regular board meeting September 13, 2017

Adjourn: Shawn moved to adjourn, Lottie second, approved.