

Drake Public Library Board of Trustees
Regular Board Meeting Minutes - Wednesday, November 8, 2017

Call to Order: Board President Larry Heikes called the meeting to order.

Board Members Present: Shawn Dekker, Tom Johnson, Kris Laurson, Larry Heikes, Nicole Cox, Lottie Wilson, and Dennis Beeson.

Board Members Absent: Kathy Cridlebaugh and Dana Moritz.

Library Staff Present: Library Director JeNel Barth.

Welcome Visitors: Jason Fraser and Krystal Fowler.

Agenda Approval: Agenda for November 8th meeting was approved as presented.

Minutes Approval: Minutes from October meeting were approved with one correction (Under "New Business" (1) – Should say "FY 2019 Budget" rather than "FY 201 Budget").

Approval of Bills: Shawn moved to approve the payment of the bills for November, Kris second, approved.

Director's Report: Library JeNel Barth reported that construction continues at the Drake Avenue Library building, Little Listeners toddler group on Wednesday mornings continues to grow. The \$60,000 grant obtained for the renovations has arrived and the State of Iowa Library Survey has been submitted. JeNel should be receiving information as to how much funding the library will receive from the State of Iowa soon. Iowa Southern Heating and Cooling came and did a temporary repair on the heating unit. Russ Ocker is going to speak with the landlord, Mr. Grossman about a more permanent repair.

Report from City: The Comprehensive Plan is currently being discussed and the next topic is "Quality of Life in Centerville," including planning for the library, among other things. Members of the library board are encouraged to attend.

Report from Friends: The Friends are hosting an author visit and will be dividing the duties of the office of President to make it more manageable for several people to take over together versus having one President.

Report from the Drake Public Library Foundation: The Foundation has sent their contribution to the library for \$5,500, member Ben Lange has resigned and Jonathon Willier will be filling the position.

Report from Officers: None

Reports from Standing Committees (Executive, Governance, Building, Budget and Finance, Public Relations):

Budget and Finance – Budget and long-term financial planning report discussion.

Unfinished Business:

1. Discussion of FY 2019 budget: Different options for the budget were presented with different "wage package" amounts. The library board has decided it is a priority to increase the wages of the library staff and the different options for that increase were discussed. As noted many times before, it will take an effort to educate the public and the city council on the great need for an increase in library staff salaries.
2. Proposal to continue Swab Book Fund: Larry presented a proposal regarding the Swab Book Fund – the proposal included allowing a sum of \$111,000 to remain in the Foundation's account and designating it the "Swab Book Fund" and instead spending the amount in the library checking account. This would allow the amount of money earning interest to remain in place and continue to increase.
3. Construction update including construction budget: CCI has framed walls and the demolition of the glass floor is complete.

New Business:

1. Library Furniture: The Furniture Committee, Lottie, Nicole, Dennis and Larry, will meet with representatives from different furniture sources and report back to the board as to their findings.

Agenda Items for Next Meeting: Disposal of left-over items, waste water pipe issues, bulletin board repair, city ordinance questions, construction of break room and storage room, building and landscaping issues.

Upcoming Meetings: Regular board meeting December 13, 2017

Adjourn: Kris moved to adjourn, Shawn second, approved.