

**Drake Public Library Board of Trustees**  
**Wednesday, September 12, 2018**  
**Regular Board Meeting Minutes**

**Call to Order:** Shawn Dekker called the meeting to order.

**Board Members Present:** Dana Moritz, Shawn Dekker, Kris Laurson, Nicole Cox, Kathy Cridlebaugh, Dennis Beason, Julie Eagan and Tom Johnson.

**Board Members Absent:** Larry Heikes.

**Library Staff Present:** Library Director JeNel Barth

**City Staff Present:** City Administrator Jason Fraser

**Agenda/Minutes Approval:** Approved as presented.

**Approval of Bills:** Payment to the Continental has been added. Dana moved to approve the payment of bills for August, Kris second, approved.

**Director's Report:** Library Director JeNel Barth reported 1) Mike and Kristin Craver donated a Wii and new TV to the children's area, that will also be used for residents of the group home, 2) new staff members Katie Laurson and Cody Cline are doing very well, 3) the rededication of the library and the Swab Reading Room will take place on October 6<sup>th</sup> at 2:00 pm, and 4) she is in the process of replacing all library computers, including staff computers, as well as technology for Maker's Space, entirely grant funded.

**Report from the City:** City Administrator Jason Fraser reported that 1) Iowa Workforce Development will be holding Future Ready Iowa Summit with a day long seminar in Centerville, JeNel will attend, 2) the City's newly created ambulance service may affect all city offices and may mean it will be difficult to increase the library's budget next year, and 3) also due to the ambulance service, city council meetings may need to be held at the library.

**Report from the Friends:** None

**Report from the Drake Public Library Foundation:** The Library Foundation has submitted an application for a Cline grant in the amount of \$20,000 to be used for technological improvements. If awarded, it will be matched with \$20,000 from the foundation. JeNel worked with Dee (the foundation's paid grant consultant) on this grant. Appanoose County Foundation sent the \$10,000 yearly contribution from the Swab book fund to the Library Foundation this year and this will go directly to the library. The library foundation will meet September 20, 2018 and issue checks to cover the yearly contribution and Bemis foundation grant at that time. Deb Egeland will be assuming the foundation presidency after the 20th. The next regular meeting will be in January.

**Report from Officers:** None

**Reports from Standing Committees** (Executive, Budget and Finance, Governance, Building, Public Relations, Personnel)

**Building:** The Board discussed the need for lights on the flagpole, vent work for the dome, and the storage shed.

**Reports from Ad hoc Committees:**

**Rededication Committee:** Reception will be on October 6, 2018 during Homecoming at 2:00 p.m.

**Unfinished Business:**

1. **Remaining Credits from CCI:** After discussion by the Board, Dennis moves to agree with the compromise proposed by CCI, \$590 for cleaning credit, \$355 for landscaping, \$500 for FEH time, and \$99 for credit to not install light fixtures in study for a total of \$15440 in credits, Nicole second, approved.
2. **Disposal of unneeded items left at Craver garage:** Board discussion as to disposal of chairs, stairway, etc.
3. **Parking:** Parking barrier/marker between library driveway and Dollar Tree – people are parking in driveway, Jason Fraser suggests plastic dividers and will obtain a price.

**New Business:**

1. **Resignation of Larry Heikes:** Board President Larry Heikes is moving to Des Moines and has resigned effective September 21, 2018.
2. **Nomination of Officers:** Nicole nominated Shawn for the office of President, Kathy second, approved. Shawn nominated Dana for the office of Vice President, Kathy second, approved.
3. **Nomination of new Trustee/Discussion:** Board discussion as to potential new Trustee
4. **Appointment of new member to DPL Foundation:** Board discussion as to the Foundation choosing this member.
5. **Public Room Use Policy:** Board discussed usage of the meeting rooms and whether to charge.

**Upcoming Meetings:** Regular Board Meeting October 10, 2018 at 5:00 pm

**Adjourn:** Nicole moved to adjourn the meeting, Kris second, approved.