

Drake Public Library Board of Trustees
Wednesday, January 8, 2020, 5:00 p.m.
Regular Board Meeting Minutes

Call to Order: Board President Michelle Moore called the meeting to order at 5:00 p.m.

Board Members Present: Dennis Beeson, Tom Johnson, Dana Moritz, Kris Laurson, Nicole Cox, Kathy Cridlebaugh, Ron Eggerman, and Michelle Moore.

Board Members Absent: Julie Eagan.

Library Staff Present: Library Director JeNel Barth

City Staff Present: City Administrator Jason Fraser

Visitors/Public Comment: None

Agenda Approval: Approved as submitted

Minutes Approval: Approved as submitted

Approval of Bills: Kris Laurson moved to approve the payment of bills, Dana Moritz second, approved.

Director's Report: Library Director JeNel Barth reports 1) the after-school programs are well attended and running smoothly, 2) the security cameras have been installed, and 3) the Iowa Library Online Conference will be held January 16, 2020.

Report from the City: City Administrator Jason Fraser reports that the City's new website is operational and that the budget approval process continues.

Report from the Friends: Library Director JeNel Barth reports that the Friends did not meet in December and are continuing their membership drive.

Report from the Drake Public Library Foundation: The Foundation will next meet on January 23, 2020.

Report from Officers: None.

Reports from Standing Committees (Executive, Budget and Finance, Governance, Building, Public Relations, Personnel):

Unfinished Business:

1. County Funding Report: The Appanoose County Board of Supervisors increased the funding for Appanoose County Libraries by \$1,000.00 this year.

New Business:

1. Surveillance Camera Policy Example: Dana Moritz moved to approve the policy for surveillance camera use as presented to the Board by Library Director JeNel Barth, second by Kathy Cridlebaugh, approved.
2. Unattended Children Policy: After discussion, the Board tabled the vote to approve the Unattended Children Policy to allow for revisions.
3. O'Connor Trust Purchase Ideas: The Board discussed several ideas for the use of funds from the O'Connor Trust. The full amount of funds from the Trust have not arrived, however, a partial distribution has been made. Staff lockers, a new microfiche machine, completing the painting of the stairwell, a power lift cart, additional computer for card catalog, completing work on entranceway steps, signage carts, were all mentioned. The Board will continue to prioritize and obtain prices before making a final decision.

Agenda Items for Future Meetings:

Upcoming Meetings: Regular Board Meeting Wednesday, February 12, 2020 at 5:00 pm

Adjourned