

**Drake Public Library Board of Trustees**  
**Wednesday, March 11, 2020, 5:00 p.m.**  
**Regular Board Meeting Minutes**

**Call to Order:** Board President Michelle Moore called the meeting to order at 5:00 p.m.

**Board Members Present:** Julie Eagan, Dennis Beeson, Tom Johnson, Kris Laurson, Nicole Cox, Kathy Cridlebaugh, Ron Eggerman, Dana Moritz and Michelle Moore

**Board Members Absent:** None

**Library Staff Present:** Library Director JeNel Barth

**City Staff Present:** City Administrator Jason Fraser

**Visitors/Public Comment:** None

**Agenda Approval:** Approved with the addition of “Dependent Adult Policy” under “New Business”

**Minutes Approval:** Approved as submitted

**Approval of Bills:** Kris Laurson moved to approve the payment of bills, Julie Eagan second, approved.

**Director's Report:** Library Director JeNel Barth reports 1) there has been a change in the schedule for after-school programs, the older kids will be participating in activities on Tuesday, and the younger kids on Thursdays, and 2) Preparations are being made for the Summer Reading Program.

**Report from the City:** The City-wide cleanup will be held April 20<sup>th</sup> through April 23<sup>rd</sup> and the City is working on emergency preparedness.

**Report from the Friends:** Library Director JeNel Barth reports that the Friends will hold their annual “Pi” Day bake sale on March 13. Pies can be donated or purchased in support of the Friends.

**Report from the Drake Public Library Foundation:** The Foundation has found a grant writer to assist them.

**Report from Officers:** None.

**Reports from Standing Committees** (Executive, Budget and Finance, Governance, Building, Public Relations, Personnel):

1. Personnel: Katie Godfrey will be leaving the Library as she has accepted a position with the school system to teach 4<sup>th</sup> grade at Lakeview School. She will be greatly missed at the Library and the Board wishes her the best in her new position. Katie will be with the Library through the summer.

**Unfinished Business:**

1. O’Connor Trust: The Board discussed numerous ideas for purchases to be made with the money received from the generous donation of Ms. O’Connor, including several electronic carts, “Stop the Bleed” training kits, and a microfilm reader.

**New Business:**

1. Children/Dependent Adults Policy: After review and discussion, Tom Johnson moved to approve the policy as presented, Nicole Cox second, approved.
2. Insufficient Funds Policy: After review and discussion, Ron Eggerman moved to approve the policy as presented, Dennis Beason second, approved.
3. Disposal of Old Computer Equipment: JeNel Barth and Dennis Beason will work on disposal together.

**Agenda Items for Future Meetings:** None offered.

**Upcoming Meetings:** Regular Board Meeting Wednesday, April 8, 2020 at 5:00 pm

**Adjourned**