

Drake Public Library Board of Trustees
Wednesday, May 13, 2020, 5:00 p.m.
Regular Board Meeting Minutes

Call to Order: Board President Michelle Moore called the meeting to order at 5:00 p.m. The meeting was held via video conference (Zoom) due to Covid-19 concerns and recommendations of the Iowa Department of Health to avoid gatherings of groups of 10 or more people.

Board Members Present: Dennis Beeson, Tom Johnson, Kris Laurson, Dana Moritz Julie Eagan, Nicole Cox, Kathy Cridlebaugh, Ron Eggerman, and Michelle Moore.

Board Members Absent: NONE

Library Staff Present: Library Director JeNel Barth

City Staff Present: City Administrator Jason Fraser

Visitors/Public Comment: None

Agenda Approval: Approved as submitted

Minutes Approval: Approved as submitted

Approval of Bills: Dana Moritz moved to approve the payment of bills, Ron Eggerman second, approved.

Director's Report: Library Director JeNel Barth reports 1) the Library will begin a phased re-opening and return to providing services by setting up curbside pick-up for requested materials, 2) numerous steps will need to be taken in order to reopen the doors such as ensuring a janitor is hired and proper cleaning procedures put in place, and 3) the Summer Reading program will look different this year with bags of learning materials being provided to participants rather than in person presentations.

Report from the City: City Administrator Jason Fraser reports that the City is still analyzing the financial impact of Covid-19, the Daily Iowegian is closing down, and the re-opening of the Library will be determined by the Library Board/Director with recommendations from the City.

Report from the Friends: Library Director JeNel Barth reports that the Friends will not be having in-person meetings until it is safe to do so.

Report from the Drake Public Library Foundation: The Foundation will not be holding meetings unless necessary and until safe to do so.

Report from Officers: None.

Reports from Standing Committees (Executive, Budget and Finance, Governance, Building, Public Relations, Personnel): None

Unfinished Business: None

New Business:

1. Re-Opening Plan: Tom Johnson moves to proceed to Stage 2 of the Re-opening Plan as presented by Library Director JeNel Barth, which among other services, will include offering curbside pick-up of requested materials, Dana Moritz second, approved. The Library will continue to provide as many services as possible, so long as it is safe for staff and patrons to do so.

Agenda Items for Future Meetings: None offered.

Upcoming Meetings: Regular Board Meeting Wednesday, June 10, 2020 at 5:00 pm

Adjourned