

Drake Public Library Board of Trustees
Wednesday, October 14, 2020, 5 p.m.
Regular Board Meeting Minutes – Meeting held via Zoom (Covid 19 Concerns)

Call to Order: Board Vice-President, Julie Eagan called the meeting to order at 5:07 p.m.

Board Members Present: Kathy Cridlebaugh, Ron Eggerman, Michelle Moore, Mike Cockrum, Dana Moritz, Julie Eagan

Board Members Absent: Tom Johnson, Dennis Beeson, Nicole Cox

Library Staff Present: Library Director JeNel Barth

City Staff Present: City Administrator Jason Fraser

Visitors/Public Comment: None

Agenda Approval: Approved as submitted

Minutes Approval: Approved as submitted

Approval of Bills: Michelle Moore moved to approve the payment of bills, Dana Moritz second, approved

Director's Report: Library Director JeNel Barth reports 1) JeNel attended a training for Clorox360, the electrostatic sprayer that Public Health donated to the library, 2) Emily Byte has taken over the Drake Public Library Kids Facebook page.

Report from the City: City Administrator Jason Fraser reports that 1) the City is still following the same protocol for Covid.

Report from the Friends: Friends are still working on their October Newsletter which is the kickoff to their membership drive.

Report for the Drake Public Library Foundation: None

Report from Officers: None

Reports from Standing Committees (Executive, Budget and Finance, Governance, Building, Public Relations, Personnel):

1. **Governance:** Committee Chair Ron Eggerman has a packet for new board member Mike Cockrum to discuss the roles and responsibilities of a Board Member.
2. **Public Relations:** Appanoose Weekly has requested the JeNel, a staff member, or Trustee write book reviews to submit monthly for publication.

Unfinished Business: None

New Business: Policy Review/Amendments

1. **Interlibrary Loan and Reference Policies and Fines and Fees Policy:** Dana Moritz moved to approve updated policy, second Michelle Moore, approved

Agenda Items for Future Meetings: None

Upcoming Meeting: Regular Board Meeting Wednesday, November 18, 2020 at 5 p.m.

Adjournment: Motion to adjourn by Dana Moritz, Michelle Moore second, approved.