

Drake Public Library Board of Trustees
Wednesday, November 11, 2020, 5 p.m.
Regular Board Meeting Minutes – Meeting held via Zoom (Covid 19 Concerns)

Call to Order: Board-President, Nicole Cox called the meeting to order at 5:05p.m.

Board Members Present: Ron Eggerman, Michelle Moore, Nicole Cox, Tom Johnson entered 5:21pm

Board Members Absent: Kathy Cridlebaugh, Dana Moritz, Mike Cockrum, , Julie Eagan, and Dennis Beeson

Library Staff Present: Library Director JeNel Barth

City Staff Present: City Administrator Jason Fraser

Visitors/Public Comment: None

Agenda Approval: Approved as submitted

Minutes Approval: Approved as submitted

Approval of Bills: Bills will be presented to a special Executive Committee meeting for approval due to the lack of a quorum.

Director's Report: Library Director JeNel Barth reports 1) One hundred fifty winter activity bags are being assembled for distribution, 2) staff members are utilizing the new service for continuing education when time permits, acquired between 3 -5 hours of CE on various topics that pertain to their job, 3) with the updated statistics, the library is going back to no contact curbside pickup.

Report from the City: City Administrator Jason Fraser reports that 1) Emergency Proclamation has been enacted for the City of Centerville due to increases in Covid 19 positive cases 2) budget season is beginning, 3) the city is anticipating a 9% budget decrease due to Covid however, the Hotel/Motel tax should not see a major hit due to continued construction projects in the area.

Report from the Friends: Friends are still working on their Newsletter which is the kickoff to their membership drive.

Report for the Drake Public Library Foundation: None

Report from Officers: None

Reports from Standing Committees (Executive, Budget and Finance, Governance, Building, Public Relations, Personnel):

1. **Public Relations:** JeNel was on Appanoose AM and contributed a book review to Appanoose Weekly.

Unfinished Business: None

New Business: Policy Review/Amendments

1. **Policy Review/Amendments - Volunteer Policy:** moved to next month
2. **Online program ideas/discussion:** Recorded story times are being discussed. Will discuss next month
3. **Activate Budget Committee:** An email will be sent to the Budget Committee to establish a meeting time.

Agenda Items for Future Meetings: None

Upcoming Meeting: Regular Board Meeting Wednesday, December 9, 2020 at 5 p.m.

Adjournment.