

Drake Public Library Board of Trustees
Wednesday, September 9, 2020, 5 p.m.
Regular Board Meeting Minutes – Meeting held via Zoom (Covid 19 Concerns)

Call to Order: Board President, Nicole Cox called the meeting to order at 5:00 p.m.

Board Members Present: Kathy Cridlebaugh, Ron Eggerman, Michelle Moore, Mike Cockrum, Nicole Cox, Dana Moritz (entered at 5:09PM)

Board Members Absent: Tom Johnson, Julie Eagan, Dennis Beeson

Library Staff Present: Library Director JeNel Barth

City Staff Present: City Administrator Jason Fraser

Visitors/Public Comment: None

Agenda Approval: Approved as submitted

Minutes Approval: Approved as submitted

Approval of Bills: Michelle Moore moved to approve the payment of bills, Mike Cockrum second, approved

Director's Report: Library Director JeNel Barth reports 1) JeNel has applied to be a part of a consortium through the State Library of Iowa and her participation will allow funding for tutors for patrons for school age and college age, 2) Bold360 is a new online chat feature that patrons can use for assistance, 3) the new microfilm reader is in and is very user friendly, there have already been patrons utilizing it, 4) the State Library sent cleaning supplies, gloves, and masks to the library, and 5) Tanya Henderson started on August 17th and is working with Kristin Craver to develop programs available for the young patrons.

Report from the City: City Administrator Jason Fraser reports that 1) City has applied to receive reimbursements for Covid response supplies and the library will be included, 2) The September 8, 2020 Special LOSST Election in Appanoose County passed, 3) we will be starting on the budget for the next fiscal year soon and 4) the city has implemented a mandatory mask policy for city employees when social distancing can't be followed.

Report from the Friends: Friends are working on their October Newsletter which is the kickoff to their membership drive.

Report for the Drake Public Library Foundation: Foundation will be meeting at noon on September 17th in the Maker Space at the Library.

Report from Officers: None

Reports from Standing Committees (Executive, Budget and Finance, Governance, Building, Public Relations, Personnel):

1. **Governance:** Committee Chair Ron Eggerman will be meeting with new board member Mike Cockrum to discuss the roles and responsibilities of a Board Member and provide him all paperwork.

Unfinished Business:

1. **Committee Assignments:** The committee assignments were presented by President Nicole Cox

New Business: None

Agenda Items for Future Meetings: None

Upcoming Meeting: Regular Board Meeting Wednesday, October 14, 2020 at 5 p.m.

Adjournment: Motion to adjourn by Dana Moritz, Michelle Moore second, approved.