

**Drake Public Library Board of Trustees**  
**Wednesday, March 10, 2021, 5 p.m.**  
**Regular Board Meeting Minutes – Meeting held via Zoom (Covid 19 Concerns)**

**Call to Order:** Board-President, Nicole Cox called the meeting to order at 5:00 p.m.

**Board Members Present:** Michelle Moore, Nicole Cox, Ron Eggerman, Tom Johnson, Mike Cockrum, and Kathy Cridlebaugh (entered 5:04 p.m.)

**Board Members Absent:** Dana Moritz, Julie Eagan and Dennis Beeson

**Library Staff Present:** Library Director JeNel Barth

**City Staff Present:** City Administrator Jason Fraser

**Visitors/Public Comment:** None

**Agenda Approval:** Approved as submitted

**Minutes Approval:** Approved as submitted

**Approval of Bills:** Ron Eggerman moved to approve the payment of bills, second Michelle Moore, approved

**Director's Report:** Library Director JeNel Barth reports 1) No contact pickup now instead of curb side, 2) Increase in patrons coming to the library but still by appointment, 3) Staff is working on a plan for Summer Reading, and 4) JeNel has the grant applications ready to go for the Story Walk and is waiting on the application period opens to submit them.

**Report from the City:** City Administrator Jason Fraser reports that 1) Passed the FY2022 Budget, 2) City hall has opened to the public as of March 9, 2021 but masks are still required, 3) City Council meeting will be in person and Zoom, 4) Mask policy for employees will continue until 80% threshold is attained, 5) Civic Ready program will begin soon that will send messages to residents via text, call and social media.

**Report from the Friends:** They are applying for a grant through Dollar General for the Summer Reading Program funds. They are still doing their membership drive.

**Report for the Drake Public Library Foundation:** None

**Report from Officers:** None

**Reports from Standing Committees** (Executive, Budget and Finance, Governance, Building, Public Relations, Personnel):

1. **Personnel:** The Committee will be scheduling JeNel's evaluation.

**Unfinished Business:** None

**New Business:**

1. **Iowa Library Trustee's Handbook:** The updated handbook is accessible on the State Library of Iowa website.

**Agenda Items for Future Meetings:** JeNel's evaluation will be discussed

**Upcoming Meeting:** Regular Board Meeting Wednesday, April 14, 2021 at 5 p.m.

**Adjournment:** Mike Cockrum moved to adjourn, second Nicole Cox, meeting adjourned.