

Drake Public Library Board of Trustees
Wednesday, April 14, 2021, 5 p.m.
Regular Board Meeting Minutes – Meeting held via Zoom (Covid 19 Concerns)

Call to Order: Board-President, Nicole Cox called the meeting to order at 5:00 p.m.

Board Members Present: Michelle Moore, Nicole Cox, Ron Eggerman, Julie Eagan, Mike Cockrum, and Kathy Cridlebaugh

Board Members Absent: Dana Moritz, Tom Johnson, and Dennis Beeson

Library Staff Present: Library Director JeNel Barth

City Staff Present: City Administrator Jason Fraser

Visitors/Public Comment: None

Agenda Approval: Approved as submitted

Minutes Approval: Approved as submitted

Approval of Bills: Nicole Cox moved to approve the payment of bills, second Ron Eggerman, approved by all.

Director's Report: Library Director JeNel Barth reports 1) Staff was able to secure vaccines in the last month, 2) Library is fully open now with a mask requirement, 3) JeNel is slowly getting back into Outreach program, 4) JeNel will be attending Rotary, 5) Grant for the Story Walk has been delayed but the Grant for Summer Reading is on schedule & 6) Summer Reading Program is prepared with a dual theme – Open Your Mind with Reading and Reading Colors Your World.

Report from the City: City Administrator Jason Fraser reports that 1) The library has only utilized 65% of their expenditure budget 75% into the fiscal budget, 2) Insurance rates came in at a 4.9% increase which was in budget, 3) the city audit showed no issues with library or use of library funds.

Report from the Friends: Friends take the summer off but are recruiting some new board members.

Report for the Drake Public Library Foundation: Foundation will match the Story Walk Grant if it is awarded.

Report from Officers: None

Reports from Standing Committees (Executive, Budget and Finance, Governance, Building, Public Relations, Personnel):

1. **Public Relations:** Continuing to utilize social media and Appanoose Weekly.
2. **Personnel:** Evaluation has been completed by Kathy, Mike, and Tom.

New Business:

1. **Evaluation of Library Director:** The Personnel Committee has completed the annual evaluation of JeNel. Kathy presented the evaluation to Jason Fraser and reported that there were no issues or concerns.

Old Business:

1. **Iowa Library Trustee Handbook:** Kathy reviewed the 2021 Handbook and proposed some recommendation.

Agenda Items for Future Meetings:

Upcoming Meeting: Regular Board Meeting Wednesday, May 12, 2021 at 5 p.m.

Adjournment: Mike Cockrum moved to adjourn, second Michelle Moore, approved by all.